

<Project name>

Change request evaluation checklist

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Qualifiers:

Date:

Place:

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Change Request is put under Change request tracking system	
Change Request type is defined	
Change Request is described in terms of the external model	
The development cost of the Change Request is evaluated	
The impact of the Change Request on the development plan is analyzed	
Change Request is prioritized	
Change Request is approved / rejected by the Product Change Management Authority	

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